

**CLIENT**  
Project Name

**Q A Engineering Ltd.**  
Quality Assurance Engineering

**FIELD QA/QC AUDIT REPORT**  
Current Date  
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|                                    |                                |
|------------------------------------|--------------------------------|
| <b>1. Drawing No.:</b> _____       | <b>2. Equipment No.:</b> _____ |
| <b>3. Line No.:</b> _____          | <b>4. Motor No.:</b> _____     |
| <b>5. Commissioning No.:</b> _____ | <b>6. Auditor:</b> _____       |

**Civil**

| Documentation:              | Description: | Accept | Reject |
|-----------------------------|--------------|--------|--------|
| Concrete Pour Checksheet    |              |        |        |
| Foundation Checksheet       |              |        |        |
| Pile Driving Inspection Log |              |        |        |
| Grout Record                |              |        |        |
|                             |              |        |        |

**Structural**

| Documentation: | Description: | Accept | Reject |
|----------------|--------------|--------|--------|
| Bolt Torque    |              |        |        |
| Welding        |              |        |        |
| Layout         |              |        |        |
|                |              |        |        |

**Mechanical**

| Documentation:         | Description: | Accept | Reject |
|------------------------|--------------|--------|--------|
| Motor Alignment Record |              |        |        |
| Fan Alignment Record   |              |        |        |
| Pump Alignment Record  |              |        |        |
| Dimensional            |              |        |        |
| Tank                   |              |        |        |
| Pressure Vessel        |              |        |        |
| HVAC                   |              |        |        |
| Check-out Tags         |              |        |        |
| Misc.                  |              |        |        |

**Piping**

| Documentation:           | Description: | Accept | Reject |
|--------------------------|--------------|--------|--------|
| Drawings                 |              |        |        |
| Weld Maps                |              |        |        |
| Welder Maps              |              |        |        |
| NDE Results              |              |        |        |
| Traceability/MTR's       |              |        |        |
| Valve Information        |              |        |        |
| Heat Treatment Chart     |              |        |        |
| Pressure Test Report     |              |        |        |
| ASME Registration        |              |        |        |
| Construction Data Report |              |        |        |
|                          |              |        |        |

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### Boiler

| Documentation:           | Description: | Accept | Reject |
|--------------------------|--------------|--------|--------|
| Vessel Data              |              |        |        |
| Partial Data Reports     |              |        |        |
| Inspection and Test Plan |              |        |        |
| Fit-up Records           |              |        |        |
| Weld Maps                |              |        |        |
| Welder Maps              |              |        |        |
| NDE Results              |              |        |        |
| Traceability/MTR's       |              |        |        |
| Valve Information        |              |        |        |
| Heat Treatment Chart     |              |        |        |
| Pressure Test Report     |              |        |        |
| Survey Data              |              |        |        |
| Construction Data Report |              |        |        |
|                          |              |        |        |

### General

| Documentation:          | Description: | Accept | Reject |
|-------------------------|--------------|--------|--------|
| Weld Procedure Spec     |              |        |        |
| Procedure Qualification |              |        |        |
| Welder Certification    |              |        |        |
| Instrument Calibrations |              |        |        |
| Non-Conformance Log     |              |        |        |
| Welding Rod Records     |              |        |        |
| Document Control        |              |        |        |
| Paint DFT               |              |        |        |
|                         |              |        |        |
|                         |              |        |        |

### Electrical

| Documentation:           | Description: | Accept | Reject |
|--------------------------|--------------|--------|--------|
| Breaker Tests            |              |        |        |
| Power Cable Check-out    |              |        |        |
| MCC Checksheet           |              |        |        |
| Megger Test              |              |        |        |
| Lug Torque               |              |        |        |
| Grounding                |              |        |        |
| Motor Starter Checksheet |              |        |        |
| Fuse Disconnect          |              |        |        |
|                          |              |        |        |
|                          |              |        |        |

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**Instrumentation**

| <b>Documentation:</b> | <b>Description:</b> | <b>Accept</b> | <b>Reject</b> |
|-----------------------|---------------------|---------------|---------------|
| Device Information    |                     |               |               |
| Calibration Info      |                     |               |               |
|                       |                     |               |               |
|                       |                     |               |               |
|                       |                     |               |               |
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**Comments**

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